

**WETASKIWIN PUBLIC LIBRARY
REGULAR BOARD MEETING**

DATE: Tuesday October 20, 2009

TIME: 5:00 P.M.

LOCATION: Library Program Room

CHAIRPERSON: Marilyn Keller

Present: Marilyn Keller
Barbara Macdonald Lionel Desharnais
Bill Elliot Angela Greenidge
Fred Hollands
Manisha Khetarpal (staff) Heather Willner (staff)

Excused: Carol Anderson

Absent: Jason Tran

Marilyn Keller called the meeting to order at 5:01 P.M.

1. Introductions
2. Approval of Agenda
 Elliot/Macdonald moved that the agenda be approved as amended.
 Motion carried.
3. Approval of minutes of the September Regular Board Meeting
 Hollands/Macdonald moved that the minutes be approved as amended.
 Motion carried.
4. Unfinished business
 - 4.1 Annual Book Sale September 18, & 19
 Revenue 1001.23 (Library \$750.92 and Friends \$250.31)
 - 4.2 Book Sale partnership framework
 Discussion on restrictions of how many books people buy. More
 discussion before next year's book sale.
5. New business/added items
 - 5.1 Appreciation night - October 28, 7-9 pm @ By-the-Lake Park framework
 of tasks were reviewed
 - evening set up @ 4 pm – some chairs and tables for those who need to sit
 - doors open @ 6:45 pm
 - clean up done by those who are there

- Bill will bring microphone
- Purpose – an evening of memorable recognition
- Hollands & Khetarpal will work together to create an item of recognition
- Adopt-a-magazine brochures will be available at the evenings event
- Have new Logo board present at the event

- 5.1 Adopt-A-Magazine will start in October
- Brochures are ready and available to the public
- 5.2 Board minutes on Library website
Elliot/Macdonald moved we post the Library Board minutes on the website
Motion carried.
- 5.3 Board media releases on Library website
- This has been done in the past (currently New Library Logo is posted)
- 5.4 An announcement in the city page about the Library meeting
- Have the upcoming Library Board meetings posted on the City page in the Wetaskiwin Times. Check with City, as they have changed their criteria for this page. Upcoming Library Board meetings could be posted in the Community Announcements of the local papers.
- 5.5 Board scrap book both digital (blog) and on paper (photos, press clippings)
- Manisha has offered to put together an actual scrap book of Library/Library Board happenings
- 5.6 ALTA workshop Lacombe
- ALTA workshop at Lacombe on November 7, 2009 from 9:30 am to 4:00 pm at Parkland Regional Library. Manisha and Angela expressed interest in going.
- 5.7 Congratulations Manisha
- Manisha was the recipient of The Arts/Education Award at the EMCY Awards Foundation Evening in Regina, October 15, 2009. EMCY stands for “Enriching My Canada and Yours” (which is to promote diversity throughout Canada)
- 6 Committee Reports –
- 6.1 Public Relations – Marilyn Keller
- 6.1.1 At the next meeting we will reflect on Appreciation Night
- 6.1.2 Next Meeting – 4:20 pm on November 17, 2009
- 6.2 Plan of Service/Policy –
- 6.2.1 Will look at this after Manisha has had time to look at what we have

- 6.3 Finance Committee
Jason Tran, Angela Greenidge, Bill Elliot, Fred Hollands, Lionel Desharnais, Marilyn Keller
6.3.1 Next meeting: November 16 @ 1:00 pm in the Library

- 6.4 Board Development Committee
Will continue to show the video at 4:45 pm prior to the Board Meeting (November 17, 2009)
6.4.1 No meeting

7 Yellowhead Regional Library Board Report (Bill)

- 7.1 Teleconference meeting was held October 20. Bill was unable to participate.
- 7.2 November 9, 2009 is set for a Budget meeting

8. Librarian’s Report –

- 8.1 Manisha presented her Librarian’s report. Manisha welcomed all Board Members to attend the Proclamation of Connecting with Technology on Monday, October 26 @ 3:45 pm in the Councils Chamber at City Hall.
- 8.2 Heather gave an oral report as the Information Services Coordinator.
- 8.3 Children’s Program Coordinator report – Lynne has been busy with her Fall Programs and will have a report for the next meeting.
- 8.4 Budget Update --- will be at the next Board Meeting.

9. Correspondence

- 9.1 Thank you card from Carla Frybort was read and passed around
- 9.2 Government of Alberta funding received \$63,034. This is part of the new funding that had been announced in the spring.
- 9.3 Canada Revenue agency Registered Charity return summary

10. Action List

11. Next meeting: November 17, 2009 at 5:00 P.M.

12. Adjournment

Keller moved that the meeting be adjourned at 6:09 PM.

Motion Carried

Chairman _____

Secretary _____

Date _____