

**WETASKIWIN PUBLIC LIBRARY  
REGULAR BOARD MEETING**

DATE: Tuesday June 16, 2009  
TIME: 5:00 P.M.  
LOCATION: Library Program Room

CHAIRPERSON: Marilyn Keller

Present: Marilyn Keller  
Barbara Macdonald Angela Greenidge  
Bill Elliot Carol Anderson  
Fred Hollands  
Carla Frybort (staff) Heather Willner (staff)

Excused: Jason Tran

Marilyn Keller called the meeting to order at 5:01 P.M.

1. Approval of Agenda  
Anderson/Hollands moved that the agenda be approved.  
**Motion carried.**
2. Approval of minutes of the May Regular Board Meeting  
Macdonald/Elliot moved that the minutes be approved as presented.  
**Motion carried.**
3. Unfinished business
  - 3.1 Annual Booksale September 18, & 19 Sign-up  
Marilyn will be looking after the sign-up of volunteers for the Library's Fall Book Sale. Hours of operation are Friday, September 18 from Noon – 5 pm and Saturday, September 19 from 10:00 am – 5:00 pm (or until we run out of books). Board members present volunteered some of the time slots.
4. New business/added items
  - 4.1 Manager position update  
Ads were placed in the Pipestone Flyer, Wetaskiwin Times, Edmonton Journal, Foothills Library Association Jobline (online), Jerome list (e-service to public libraries) and on the Wetaskiwin Public Library website.  
  
Interview committee will consist of Tony Good and 3 board members (chair and 2 senior members).

5. Librarian's Report –
  - 5.1 Librarian Activity Report - Carla presented her reports as were in the board package and e-mailed.
  - 5.2 Children's Program Co-ordinator report (in paper board package only) – today was second day of registration for the Children's Summer Reading Program and is off to a good start. Young Adult & Adult Summer Reading Programs will be starting the end of June and run through till the end of August. Two student pages have planned a program around the new Harry Potter film being released this summer as an added Summer Program.
  - 5.3 Budget Update – written and e-mailed  
Carla explained in detail where we stand with the budget as of today.
  
6. Committee Reports
  - 6.1 Public Relations – Marilyn Keller
    - 6.1.1 Peter Tyler Logo update  
Peter Tyler's logo presentation will be done at the September Board meeting. The Board will do a press release and will take pictures for the local paper.
    - 6.1.2 Appreciation Night – October 28, 7-9 pm at By the Lake Park  
An opportunity to recognize all volunteers of the Library, Friends of the Library, staff, pages, board members, MLA's, Mayor of Wetaskiwin, Reeve of County of Wetaskiwin and both councils. Two styles of invitations have been designed to send out. Budget to be approx. \$500.  
Elliot/Hollands move to close Library at 6:00 pm on October 28, 2009 for all staff to attend Appreciation Night.  
**Motion carried.**
    - 6.1.3 Chamber mixer  
Working with the Chamber of Commerce to host a Chamber mixer in the month of October (during Library month) on a Friday evening (possibly the 16<sup>th</sup>).
    - 6.1.4 Adopt-a-magazine update  
A draft of the Adopt-a-magazine brochure was passed around. A few adjustments were recommended. The brochure will be a great promotion for the Chamber mixer.
    - 6.1.5 Next meeting –
  
  - 6.2 Plan of service/Policy – When a new Manager is in place, it would be a good time to review the mission/vision and then move into reviewing the policies. Parkland Regional Library System has their new policy manual out --- it may be something to review.
    - 6.2.1 No meeting

6.3 Finance - no report.

6.3.1 Next meeting – To be set at October board meeting for November 2009

6.4 Board Development Committee – consisting of Keller, Anderson, Macdonald, and Tran

6.4.1 No meeting –

6.4.2 Next meeting – To be set at September board meeting

7. YRL Report –

7.1 June 15, 2009 meeting – Highlights

Alberta Library Conference – all sessions will be on the website soon  
August 22 – Grande Prairie Public Library’s grand opening of New Library  
Heather Masel – New communications staff YRL hired on needed basis.  
MLA’s report on the future of libraries is on line at:  
[www.municipalaffairs.gov.ab.ca/documents/cvss/libraryreportfinal](http://www.municipalaffairs.gov.ab.ca/documents/cvss/libraryreportfinal)  
A new census has just been completed for the City of Wetaskiwin and the results will be available next week.

8. Correspondence

8.1 Marigold Report – May 2009 (in board package)

8.2 Letter from Municipal Affairs (in board package)

9. Action List

10. Next meeting: September 15, 2009 at 5:00 P.M.

11. Adjournment

Greenidge moved that the meeting be adjourned at 6:01 PM.

**Motion Carried**

Chairman \_\_\_\_\_

Secretary \_\_\_\_\_

Date \_\_\_\_\_